Wyoming Prevention Framework Community Grant Report

Attachment B This report is for this time period Please email this report as an attachment to... May 1- Sep 30, Substance Abuse & Mental Health Services Division, May 1 - September 30, 2007 2007 Wyo Dept. of Health Oct. 16,2007 Platte For information call 1-800-535-4006 Today's Date or 307-777-6494 County Contract Organization Name Peak Wellness Center Your Name Krista West Please keep both a hard-copy and file copy for your Your Mailing Address City, State, Zip Your Work Phone Number PO Box 1078 records Wheatland, WY 82201 307-322-1556 307-322-8174 Fax Your Work Email Address kwest@peakwellnesscenter.org

			Percent		
			Completed (or notes on		
			amount	Date	
Item	Contract Deliverables	Date due	completed)	Completed	Comments or Notes
	Staff, Board of Directors, Volunteers, Work				
Α	Assignments, and Technical Assistance				
	SPF Staff Hired (report name, percent of time,				
1	email address, phone number)	1-Feb-07			
	Supervise SPF staff/staff evaluation (note dates			7-2007	Krista West and Lewana West in July. JoAnne Keys in
2	and any notes)			8/23/2007	August. All have high reviews.
	Name, title, and phone number of the staff's				3
3	supervisor				Krista West, Own It Director, 322-1556
	Criminal history record compliance (briefly note				,
	yes or no if any action was taken this quarterdo				
4	not report names)	Yes			on hire
	Staff training and paid travel				
	(list all training paid under the contract, dates,				
	traveler name, amount)				
	Notify the Division of any board of				
6	directors/staffing changes				No Changes
—	amount of the same ground grou				, is the graph of
7	Other Contract Work Agreements (report details)				
	Complete agreement with SPF-TAC	Oct. 2007			Paid for 1st and 2nd Year
	Other	O 61. 200.			. ala lor lot alla zila roal
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В	Needs Assessment Activities				
Ē		Feb or March			
1	Needs Assessment Training/Winter 07 Meeting	2007		June 26-28	Lander PF Meeting
	g	Feb or March			
2	Needs Assessment Instrument Received	2007		March 5-7, 07	Casper Kick-Off
3	Data Collection			, ,	
4	Data Analysis				
	Priorities Identified	Sep 12- 07	100	9/12/2007	
	Needs Assessment Sent to SAD	1-Jun-07	100	14-Jun-07	
7	Receive SAD Comments @ Needs Assessment	15-Jun-07		7/19/2007	No revisions needed to be made.
	Revise Needs Assess/Submit Final				
8	Other			18-Mav	TA from WYSAC on Need Asses. And Evaluation
		l l			
			Percent	Date	
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
С	Community Infrastructure Activities		*	-	
	Community Advisory Council Activities				
1	briefly list CAC activities				
	Community Advisory Council Meetings				
2	, ,		100	May - Sep 07	See Attached Minutes
	See below for membership report	1			
	, ,				
	Budget and Funding Approved by CAC (attach				
3	minutes)				
	Community Resource Assessment	†			
4	note date and attach report				
5	Present Findings/Process to Community	†			
		1			L

	(Optional) local SAPST and/or CADCA Training for				
6	SAC/Community				
	Briefly describe how the community was involved				
7	in the SPF process during this reporting period				
8	Other CAC/Infrastructure				
D	Strategic Planning Activity				
	Attend Strategic Planning Training	Jul-07		June 26-28, 07	Lander
	Attend Strategic Flamming Training	Jul-07		June 26-28,	Lance
	Receive Strategic Planning Materials from SAD			07	Lander
	Research Evidence Based Strategies Match Strategies to Data/Needs				Community Trials Project for Social Norms Discussed After School Programs in PC2 meetings
				Aug-Sep-	
	Write Strategic Plan Submit Strategic Plan to SAD			2007 9/17/2007	
	Receive SAD Comments/Revise/Final Plan	31-Aug-07			Approved Strategic Plan through email notification
	Other				
			Percent	Date	
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
E	Implementation (only with SAD approval)				
F	Deliverables and Assurances				
	Reports For February 1 - April 30				
	May 15: Submit this report to SAD	15-May-07	100	15-May-07	
2	May 15: Submit Expenditure Report to SAD	15-May-07	100	15-May-07	
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07			CLI Delay to network problems. Beginning of 2008
	Frankrid hara 00				
4	For May 1 - June 30 July 31: Submit Expenditure Report to SAD	31-Jul-07	100	8/27/2007	
- 5	For May 1 - September 30 October 15: Submit this report o SAD	15-Oct-07	100	16-0ct. 07	
- 5	October 15. Submit this report o SAD	15-00:-07	100	10-0CL 07	
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07	100	16-Oct-07	
7	Complete evaluation agreement with WySAC	30-Mar-07	100		
	Provide any other evaluation information				
	Submit any requested data Obtain Chapter 16 Prevention Certification				PWC completed that as a region.
	On-Site evaluations or reviews		100		Met with WYSAC, Lisa Laake onsite
40	Post 2 newspaper ads/articles about the SPF grant				
12	(attach copy)				
	Contract D. II	D-1- 1	Percent	Date	0
Item G	Contract Deliverables Other Information	Date due	Completed	Completed	Comments or Notes
	Briefly describe any actions taken by the LEAD				
	AGENCY (fiscal agency) board of directors or high				
1	level staff around the SPF SIG grant Restricted activities (report any approval				Approved the 2nd year contract and amendment
2	requested and received for these)				
	fairs/brochures/educational materials			_	
	media				
	Please note any significant changes from the				
3	budget submitted in the application.				No Changes
	What was the one greatest accomplishment this reporting period? How was this accomplishment				
4	shared with the community?				The PC2 (CAB) was actively involved in the process.
_	What was the one greatest barrier this reporting	-			Time We worked through it
5	period? What was done to address this barrier? Please briefly list any significant changes or				Time. We worked through it. Again, more community involvment and ownership in
6	information related to this grant				prevention efforts for Platte County.

Please provide input and recommendations about	
technical assistance provided by SAD and SAD	If we have contracts with other agencies, we need
7 contractors	invoices to pay them.

COMMUNITY ADVISORY COUNCIL

 COMMUNITY ADVISORY COUNCIL				
Member's Name	Date first joined	Number of meetings attended (total to date)	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
Jeff Herb	Prior to Contract	5 of 7	ves	DFS
George Kopf	Prior to Contract	5 of 7	ves	PCSD #1
Nancy Robinson	Prior to Contract	6 of 6	yes	Tobacco Prevention
Krista West	Prior to Contract	7 of 7	yes	Own It! - 21st CCLC, PF Grant, Peak Wellness Center
	Prior to Contract		yes	Own It!, PWC
	Prior to Contract		yes	Own It- PWC
Dan Brown		1 of 7	yes	PCSD #2
JoAnne Keys	Prior to Contract	5 of 7	yes	Own It! - PWC
Nancy Cagle	Prior to Contract	4 of 7	yes	Faith Based, Libbey After-School Program
Marika Anderson	Prior to Contract	3 of 7	yes	Own It - PWC
Pastor Darlene Trejo-Cain	Prior to Contract	4 of 7	yes	Meth Initiative
Seth Parsons	3/14/2007	2	yes	DFS
Steve Kiegley	2/28/2007	2	yes	Sheriff
Kristi Leavitt	visitor	1of 7	yes	Cheyenne PWC, marketing and Block Grant
Steve Loyd	Prior to Contract	4 of 7	yes	PCSD #1
Steve Mincer	Prior to Contract	4 of 7	yes	PWC